

Roy Water Conservancy District

Minutes of Board Meeting

January 11, 2023

5:00 p.m.

The following are minutes of the Board of Trustees regularly scheduled board meeting that was held at Roy Water Conservancy District, located at 5440 Freeway Park Drive, Riverdale, UT 84405, on Wednesday, January 11, 2023, at 5:00 p.m.

Present: Mark Ohlin, Chair; Gary L. Newman, Vice-Chair; Chad Zito, Gary S. Adams, and Jon S. Ritchie, Trustees; Rodney Banks, Manager/Treasurer; Linda Toupin, District Clerk; and Courtney Harris, Records Clerk.

I. CALL TO ORDER. Chair Ohlin called the meeting to order at 5:00 p.m. and welcomed everyone present.

II. PLEDGE OF ALLEGIANCE. The Pledge of Allegiance was led by Mr. Zito.

III. APPROVAL OF MINUTES.

A. Approval of December 2022 Board Meeting Minutes. Mr. Ritchie made a motion to accept and approve the minutes of December 14, 2022, board meeting as written. Mr. Newman seconded the motion. The motion carried unanimously.

B. Approval of Public Hearing for the Allotment of Water Minutes. Mr. Newman made a motion to accept and approve the public hearing for the allotment of water minutes as written. Mr. Adams seconded the motion. The motion carried unanimously.

C. Approval of Public Hearing for the Adoption of 2023 Budget Minutes. Mr. Adams made a motion to accept and approve the public hearing for the adoption of 2023 budget minutes as written. Mr. Newman seconded the motion. The motion carried unanimously.

IV. BUSINESS.

A. Oath of Office – Mark Ohlin. Mr. Mark Ohlin was sworn into office, according to law, by District Clerk Linda Toupin to serve a four (4) year term as Trustee on the Board of Roy Water Conservancy District. Mr. Ohlin's term commenced at noon on January 1, 2023, and will expire at noon on January 1, 2027.

B. Oath of Office – Gary L. Newman. Mr. Gary L. Newman was sworn into office, according to law, by District Clerk Linda Toupin to serve a four (4) year term as Trustee on the Board of Roy Water Conservancy District. Mr. Newman's term commenced at noon on January 1, 2023, and will expire at noon on January 1, 2027.

C. Consideration of 2022 Audit. Mr. Banks said the District is required to have a financial audit performed each year. Mr. Banks said Child Richards CPAs and Advisors (formerly Wood Richards and Associates) has performed the audit for the District for many years, although the Trustees can choose any qualified CPA.

Mr. Ritchie made a motion to appoint Child Richards CPAs and Advisors to perform the District's 2022 audit. Mr. Adams seconded the motion. The motion carried unanimously.

D. Public Comments. No members of the public were present.

V. REPORTS FROM MANAGER AND TRUSTEES.

A. D&WCCC Stockholders Meeting – December 15, 2022. Mr. Banks said the meeting went well and included typical financial and engineer reports. Mr. Banks said a vote was held on a WaterSMART grant. Mr. Banks said Tom Day was re-elected to the D&WCCC board by affirmation, and the Kaysville City engineer Dexter Fisher replaced Andy Thompson, who decided not to run for re-election.

B. Manager & Trustees Reports. Mr. Banks said a pre-construction meeting was held with Poulsen Construction for the water metering project. Mr. Banks said Poulsen Construction is planning to begin January 30th. Mr. Banks said they have 12 months to install 2,500 meters and will start in the southwest corner of the District's boundaries.

Mr. Banks said the bond closed for the water metering project and money has been deposited into an escrow account.

Mr. Banks said as of January 10th, East Canyon was 57% full, Echo was 63% full, and the Weber River Basin snow-water equivalent was 197% of median. Mr. Banks said there is still a long way to go before the water season beings, but these numbers look good. Mr. Banks said experts say it will take at least 3 years with the same amount of precipitation as this year to get out of the drought. Mr. Banks said 87% of the state is still in severe to exceptional drought conditions.

Mr. Banks said he has been working with the owner of So Delicious and the District's attorney regarding the removal of secondary water service to that parcel due to UDOT's construction on 5600 South and the on and off ramps. Mr. Banks said when an agreement is drawn up, he will bring it to the Board for approval.

C. Review of Monthly Bank Statements and Cancelled Checks. Mr. Newman said the audit committee, consisting of himself, Mr. Banks, and Ms. Toupin, met January 10, 2023, and reported no problems or issues with the monthly bank statements, credit card statements, and cancelled checks.

VI. APPROVAL OF FINANCIAL REPORTS.

A. Monthly Financial Report. Mr. Newman made a motion to approve the monthly financial report. Mr. Adams seconded the motion. The motion carried unanimously.

B. 4th Quarter 2022 Financial Report. Mr. Ritchie made a motion to approve the quarterly financial report. Mr. Newman seconded the motion. The motion carried unanimously.

VII. APPROVAL OF CHECKS.

A. Final 2022 Checks for Year-End Bills. Mr. Newman made a motion to approve the final 2022 checks for year-end bills. Mr. Adams seconded the motion. The motion carried unanimously.

B. Current Checks. Mr. Newman made a motion to approve the checks for January 11, 2023. Mr. Ritchie seconded the motion. The motion carried unanimously.

VIII. ADJOURNMENT. Mr. Adams made a motion to adjourn at 5:20 p.m. Mr. Newman seconded the motion. The motion carried unanimously.

Minutes Approved

Mark Ohlin, Chair

Recording Secretary