

Roy Water Conservancy District

5440 South Freeway Park Drive
Riverdale, UT 84405

AGENDA

Monthly Board of Trustees' Meeting
May 11, 2022
5:00 P.M.

- 5:00 p.m.
- I. **CALL TO ORDER** Chair Ohlin

 - II. **PLEDGE OF ALLEGIANCE** Chad Zito

 - III. **APPROVAL OF MINUTES** MOTION

 - IV. **BUSINESS**
 - A. Oath of Office – Gary S. Adams District Clerk
 - B. Consideration of Final Payment for 4250 South 2350 West and 6075 South 2550 West Connection Project MOTION
 - C. Consideration of Cinners Development Agreement MOTION
 - D. Consideration of RailRunner Development Agreement MOTION
 - E. Consideration of Lot 22 La Loma Subdivision Amended Duplex Development Agreement MOTION
 - F. Public Comments

 - V. **REPORTS FROM MANAGER AND TRUSTEES**
 - A. Report of RWCD and West Haven Systems Startup
 - B. UGFOA Spring Conference April 25-27, 2022
 - C. Manager & Trustees Reports
 - D. Review of Monthly Bank Statements and Cancelled Checks Gary Newman

 - VI. **APPROVAL OF FINANCIAL REPORTS**
 - A. Monthly Financial Report MOTION

 - VII. **APPROVAL OF CHECKS**
 - A. Current Checks MOTION

 - VIII. **ADJOURNMENT** MOTION

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should call the District at (801) 825-9744, giving at least three (3) working days notice.

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: May 6, 2022

SUBJECT: **IV.B. Consideration of Final Payment for 4250 South 2350 West and 6075 South 2550 West Connection Project**

The District has received a request for a final payment from Braegger and Sons Construction for the 4250 South 2350 West and 6075 South 2550 West Connection Project. The final payment is in the amount of \$20,796.50. The items being requested for payment have been verified as installed.

A suggested motion for approval would be, “I move that we approve a Final Payment for the 4250 South 2350 West and 6075 South 2550 West Connection Project in the amount of \$20,796.50 to Braegger and Sons Construction.”

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: May 6, 2022

SUBJECT: **IV.C. Consideration of Cinners Development Agreement**

Cinners is located at approximately 3811 South Midland Drive in Roy which is just south of the gas station at the intersection of 2700 West and Midland Drive. The existing parcel has not had an existing water allotment. The developer will be required to bring either one half ($\frac{1}{2}$) share of D&WCCC stock, one half ($\frac{1}{2}$) share of Wilson Irrigation stock or an appropriate amount of Hooper Irrigation shares in order to supply the secondary water needs of the development. The developer will be required to install one (1) 1-inch meter for the project. Otherwise, this is a standard development agreement.

A suggested motion would be, “I move that we approve the Cinners Development Agreement.”

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: May 6, 2022

SUBJECT: **IV.D. Consideration of RailRunner Development Agreement**

RailRunner is located at approximately 4400 South 2700 West in Roy which is just south of the Kwik City Muffler on 4000 South and north of Hooper Water Improvement district's water tanks. Some of the existing parcels in the development have not had an existing water allotment and some of the existing parcels in the development have had an existing water allotment. The existing water allotment is enough to provide for the secondary water needs for the entire development so the developer will not be required to bring water shares. The developer will be required to install an appropriate meter or meters for the project. Otherwise, this is a standard development agreement.

A *suggested* motion would be, "I move that we approve the RailRunner Development Agreement."

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: May 6, 2022

SUBJECT: **IV.E. Consideration of Lot 22 La Loma Subdivision Amended Duplex Development Agreement**

Lot 22 La Loma Subdivision Amended Duplex is located at approximately 1925 West 4975 South in Roy which is just north of the Roy Fire Station No. 31. The existing parcel has had an existing water allotment. The developer will be required to sign a new commercial contract and petition and install one (1) 1-inch meters on the existing secondary water service lateral for the project. Otherwise, this is a standard development agreement.

A suggested motion would be, “I move that we approve the Lot 22 La Loma Subdivision Amended Duplex Development Agreement.”

MEMORANDUM

TO: Board of Trustees

FROM: Rodney Banks, Manager

DATE: May 6, 2022

SUBJECT: **V.C. Manager and Trustees Reports**

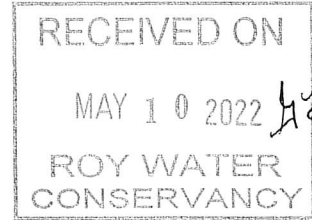
The following is a reminder of upcoming meetings and events:

Board Meeting – May 11, 2022, at 5:00 p.m.
Public Hearing for Allotment of Water – May 11, 2022, at 6:00 p.m.
Public Hearing Rate Increase – May 11, 2022, at 6:00 p.m.
Public Hearing Levying Contract Assessments – May 11, 2022, at 6:00 p.m.
Board Meeting – June 8, 2022, at 5:00 p.m.
Board Meeting – July 13, 2022, at 5:00 p.m.
Board Meeting – August 17, 2022, at 5:00 p.m.
Board Meeting – September 14, 2022, at 5:00 p.m.
Board Meeting – October 12, 2022, at 5:00 p.m.
Utah Water Summit – October 18, 2022, Layton, UT
UASD Annual – November 2-4, 2022, Layton, UT
Board Meeting – November 16, 2022, at 5:00 p.m.
Board Meeting – December 14, 2022, at 5:00 p.m.
Public Hearing for Allotment of Water – December 14, 2022, at 6:00 p.m.
Public Hearing for 2023 Budget – December 14, 2022, at 6:00 p.m.
D&WCCC Stockholders Meeting – Possibly December 19, 2022, at 6:30 p.m.

As of May 5th, East Canyon is 72% full, Echo Reservoir is 57% full, and the Weber River basin snow water equivalent is 74% of normal. Currently almost 99% of the state of Utah is in severe to exceptional drought condition. As of January 4, 2022, the District's boundaries were moved to the severe drought category.

INTERNAL AUDIT REPORT

MAY 10, 2022
(APRIL 30, 2022, STATEMENTS)



- | YES | NO | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1. Obtain bank statements unopened. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2. Review checks for unusual payees. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. Review signatures on checks for authenticity. 19626 no Mark. Sign. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Review any cash transfers or large debit memos for property. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5. Question any large or unusual checks that you do not remember discussing or approving. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 6. Summarize your questions. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 7. Distribute the report to board members, Child Richards CPAs & Advisors, Rodney Banks, and Linda Toupin. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 8. Obtain replies to questions from Rodney Banks and distribute with the report. |

COMMENTS: _____

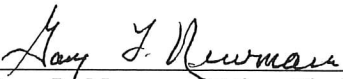
Bank of Utah

1. Account No. ****0122: _____
2. Account No. ****1928: _____
3. Account No. ****0846: _____

PTIF

4. Account No. ****1141: _____
5. Account No. ****2340: _____

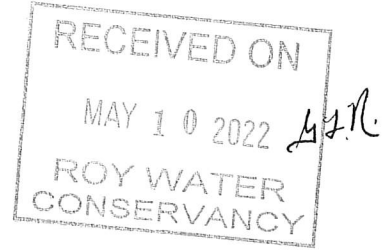
I have completed the above procedures for the month of May 10, 2022 (April 30, 2022 Statements).



Gary L. Newman, Vice-Chair

**ZION BANK PURCHASE CARDS
INTERNAL AUDIT REPORT**

MAY 10, 2022,
(APRIL 28, 2022 STATEMENTS)

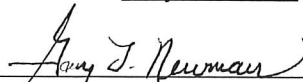


- | YES | NO | |
|-------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1. Obtain purchase card statements. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2. Review statements for unusual charges. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. Review receipts for charges. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Question any large or unusual charges not previously discussed or approved during board meeting. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5. Summarize your questions. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 6. Distribute the report to board members, Child Richards CPAs & Advisors, Rodney Banks, and Linda Toupin. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 7. Obtain replies to questions from Rodney Banks and distribute with the report. |

COMMENTS: _____

- 1. Zions Bank Control Account: _____
- 2. Purchase Card - Ohlin: _____
- 3. Purchase Card - Newman: _____
- 4. Purchase Card - Adams: _____
- 5. Purchase Card - Ritchie: _____
- 6. Purchase Card - Zito: _____
- 7. Purchase Card - Banks: ✓ _____
- 8. Purchase Card - Durbano: ✓ _____
- 9. Purchase Card - Thurgood: ✓ _____
- 10. Purchase Card - Doxey: ✓ _____
- 11. Purchase Card - Sandberg: ✓ _____
- 12. Purchase Card - Toupin: _____
- 13. Purchase Card - Harris: ✓ _____

I have completed the above procedures for the month of May 10, 2022 (April 28, 2022 Statements).



Gary L. Newman, Vice-Chair

FINANCIAL REPORT

• MAY 2022 •

GENERAL FUND

PREVIOUS MONTH

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Balance as of April 1	\$ 209,446.55	\$ 239,377.41	\$ 97,595.23
Deposits	\$ 130,859.60	\$ 687,585.32	\$ 265,993.32
Interest on checking	\$ 70.70	\$ 101.40	\$ 164.73
Withdrawals	\$ 203,111.50	\$ 693,869.16	\$ 243,536.18
Balance	\$ 137,265.35	\$ 233,194.97	\$ 120,217.10

TO DATE

Balance as of May 1	\$ 137,265.35	\$ 233,194.97	\$ 120,217.10
Deposits	\$ 101,513.29	\$ 152,814.07	\$ 150,253.90
Withdrawals	\$ 84,100.20	\$ 156,981.46	\$ 179,903.58
Balance	\$ 154,678.44	\$ 229,027.58	\$ 90,567.42

CAPITAL FACILITIES FUND

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Balance as of April 1	\$ 123,274.55	\$ 255,710.31	\$ 258,365.40
Deposits	\$ -	\$ -	\$ -
Interest on checking	\$ 50.09	\$ 87.32	\$ 368.58
Withdrawals	\$ -	\$ 22,820.40	\$ -
Balance	\$ 123,324.64	\$ 232,977.23	\$ 258,733.98

TO DATE

Balance as of May 1	\$ 123,324.64	\$ 232,977.23	\$ 258,733.98
Deposits	\$ -	\$ -	\$ -
Withdrawals	\$ -	\$ 4,488.51	\$ -
Balance	\$ 123,324.64	\$ 228,488.72	\$ 258,733.98

WEBER BASIN FUND

Balance as of May 1	\$ 580,184.14	\$ 480,127.59	\$ 387,954.45
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CONNECTIONS

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Connections made during the previous month (April)	4	10	6
Total connections made during the current year	6	13	25
Total active connections	10,802	10,783	10,681

SHARES

	<u>2022</u>	<u>2021</u>	<u>2020</u>
Shares of D&WCCC Water Stock to date:	1,512.5	1,512.5	1,512.5
Shares of D&WCCC Water Stock leased to date:	144.0	144.0	144.0
Shares of Wilson Irrigation Water Stock to date:	21.0	20.5	20.5

UTAH PUBLIC TREASURER'S INVESTMENT FUND

· OPERATIONS & MAINTENANCE ACCOUNT ·

		<u>RATE</u>	<u>DATE</u>
Balance as of April 1	\$ 4,878,601.50	0.6224%	Ongoing-Flexible
Deposits (by Weber County)	\$ 12,677.28		
Interest	\$ 2,467.41		
Withdrawals (by wire)	\$ 118,668.26		
Balance	\$ 4,775,077.93		

· METER FUND ACCOUNT ·

Balance	\$ 175,850.87	0.6224%	Ongoing-Flexible
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2:05 PM
05/11/22

ROY WATER CONSERVANCY DISTRICT
O&M Checks
May 11 - 12, 2022

	Num	Name	Amount
May 11 - 12, 22			
	19638	Chad Zito	-\$275.01
	19639	Gary L. Newman	-\$200.01
	19640	Jon S. Ritchie	-\$200.01
	19641	Mark W. Ohlin	-\$275.01
	19642	Ace Recycling & Disposal	-\$138.88
	19643	Blue Stakes of Utah	-\$819.90
	19644	Braegger & Sons Construction, LLC	-\$20,796.50
	19645	Clear Link IT, LLC	-\$3,109.35
	19646	Comcast	-\$577.38
	19647	Dominion Energy	-\$330.93
	19648	Durk's Plumbing Supply, Inc.	-\$148.08
	19649	Steve Regan Company	-\$6,011.00
	19650	Sandee's Soil & Rock, Inc.	-\$53.00
	19651	Jan-Pro of Utah	-\$215.00
	19652	Ferguson Enterprises	-\$929.36
	19653	Fuel Network	-\$2,002.82
	19654	Home Depot	-\$143.93
	19655	J. D. Young & Son Landscape	-\$2,053.00
	19656	Linde Gas & Equipment, Inc.	-\$40.18
	19657	Mountainland Supply Company	-\$306.84
	19658	O'Reilly Automotive	-\$36.85
	19659	Opticare Vision Services	-\$96.30
	19660	PEHP Group Insurance	-\$11,795.40
	19661	Riverdale City Corporation	-\$142.14
	19662	Rocky Mountain Power	\$0.00
	19663	Rocky Mountain Power	-\$30.07
	19664	Rocky Mountain Valves	-\$450.00
	19665	Sam's Club	-\$67.74
	19666	Utah Water Users Association	-\$500.00
	19667	Verizon Wireless (V)	-\$407.06
	19668	Wasatch Civil Engineering	-\$5,419.94
	19669	Zions Bank	-\$2,011.49
	19670	Wasatch Civil Engineering	-\$6,470.31
	19671	Rodney D. Banks	-\$128.00
	19672	Utah State Tax Commission	-\$2,280.00
	19673	AFLAC	-\$131.90
	19674	Utah Local Governments Trust	-\$875.33
	19675	Courtney L. Harris	-\$1,725.94
	19676	Justin J. Sandberg	-\$1,740.95
	19677	Kent D. Thurgood	-\$1,796.65
	19678	Linda A. Toupin	-\$1,733.34
	19679	Nathan S. Doxey	-\$1,737.20
	19680	Philip W. Durbano	-\$2,186.70
	19681	Rodney D. Banks	-\$3,670.21
	19682	Rocky Mountain Power	-\$30.23
	19683	Rocky Mountain Power	-\$10.26
		TOTAL	-\$84,100.20

May 11 - 12, 22

Roy Water Conservancy District

5440 South Freeway Park Drive
Riverdale, UT 84405

AGENDA

Board of Trustees' Public Hearing Meeting
May 11, 2022
6:00 P.M.

- | | | |
|-----------|---|-------------|
| 6:00 p.m. | I. CALL TO ORDER | Chair Ohlin |
| | II. PUBLIC HEARING FOR INCREASING CONTRACT WATER ASSESSMENTS | |
| | A. Public Hearing Opened | MOTION |
| | B. Closure of Public Hearing | MOTION |
| | C. Adoption of Resolution 2022-04 Levying Increased Contract Assessments on Assessed Lands Served by the District | MOTION |
| | III. ADJOURNMENT | MOTION |
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 | |
| | I. CALL TO ORDER | Chair Ohlin |
| | II. PUBLIC HEARING FOR THE ALLOTMENT OF WATER | |
| | A. Public Hearing Opened | MOTION |
| | B. Closure of Public Hearing | MOTION |
| | C. Adoption of Resolution 2022-05 Order Granting Petitions for Allotment of Water | MOTION |
| | III. ADJOURNMENT | MOTION |
| |
 | |
| | I. CALL TO ORDER | Chair Ohlin |
| | II. PUBLIC HEARING LEVYING CONTRACT ASSESSMENTS | |
| | A. Public Hearing Opened | MOTION |
| | B. Closure of Public Hearing | MOTION |
| | C. Adoption of Resolution 2022-06 Ordering the Levy of Contract Assessments for Fiscal Year 2022 | MOTION |
| | III. ADJOURNMENT | MOTION |

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should call the District at (801) 825-9744, giving at least three (3) working days notice.